

MEMBERSHIP FORM

Section A: Company Details

Name of Enterprise _____

Trade Name _____

Address _____

Telephone _____ **Fax** _____

Email _____ **Website** _____

Products & Services _____

Group of Companies
(If applicable) _____

Sister Companies
(If applicable) _____

**Reason/s for joining
 Business Mauritius** _____

Section B: Contact Persons

For more effective communication, kindly indicate the relevant contact persons for a targeted mailing approach.

Name	Job Title	Email
Management		
_____	_____	_____
_____	_____	_____
Human Resource Management		
_____	_____	_____
_____	_____	_____
Training		
_____	_____	_____
Corporate Social Responsibility		
_____	_____	_____
Finance (for invoicing)		
_____	_____	_____

Section C: Supporting Documents to be provided

- Business Registration Card
- NPS Employer Registration Card
- Certificate of Incorporation / Certificate of Registration of Association
- Certificate of Registration (Value Added Tax) (if applicable)
- Corporate Brochure
- Annual Report

Section D: Calculation of Entrance and Subscription Fees

Number of Employees as at _____

Annual Wage Bill
Basic Wage Bill of last Financial Year, excluding overtime pay and other bonuses)

Turnover

Entrance Fee (Non-refundable)

(Please ✓ as appropriate)

- Up to 100 Employees Rs1,000
- More than 100 Employees Rs3,000

Annual Subscription Fee*

(Please ✓ as appropriate)

- Enterprises with an annual wage bill of up to Rs8.33M Rs10,000
- Enterprises with an annual wage bill of more than Rs8.33 M but less than Rs25M 0.12% of Wage Bill
- Enterprises with an annual wage bill of more than Rs25M 0.13% of Wage Bill
(Max of Rs450,000)

Section E: Payment of Fees

Please find enclosed my cheque, number _____ of _____ Bank/ Cash

representing the payment of Entrance Fee amounting to MUR _____

and the Annual Subscription Fee amounting to MUR _____.

Note: The cheque should be drawn to the order of the "Business Mauritius"

Name: _____	Job Title: _____
Date: _____	Signature: _____